

# Office Surveyor

Cincinnati, OH and Northern KY

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## Job Description

CT Consultants, Inc. is an innovative, growing, and trusted engineering, surveying and architectural consulting firm, which has been providing clients with award winning projects and inspired solutions since 1922. We are currently seeking an Office Surveyor accurate and detailed information for all survey-related projects.

This position can be based in either our Cincinnati, OH or Northern KY office location.

## Desired Skills and Experience

- Associates Degree
- 1-2 years office experience in survey calculation
- Positive attitude
- Exhibits strong organizational and time management skills
- Models a strong work ethic and is enthusiastic about learning and development opportunities
- Attention to detail
- Excellent communication skills

## Tasks and Responsibilities

- Determine location boundary lines or control lines.
- Process all electronic field data files.
- Provide closure for all field traverse surveys.
- Prepare detailed drawings of existing lines of record for right-of-way or centerline plats.
- Acquire copies of recorded documents from various agencies.
- Provide information necessary to assist field crews.
- Prepare American Land Title Association (ALTA) surveys.

## Why CT?

What makes CT Consultants an exceptional place to work? We value our employees. CT supports your professional and personal growth, empowers you to work to your full potential, and leads by our core principles to drive our staff to excellence.

## Benefits

- Competitive base compensation
- Health/dental/vision insurance
- Short and long-term disability insurance
- Life insurance
- 401(k)
- Paid holidays



## Industry

Architecture/Engineering/  
Construction

## Employment Type

Full Time

## Job Function

Land Surveying,  
Engineering

## Compensation

Commensurate with  
experience and  
qualifications

- Tuition reimbursement
- Company-paid time to perform community services
- Company-paid membership to professional organizations
- Professional and personal development opportunities

#### To Apply

Interested candidates should visit our website at [www.ctconsultants.com](http://www.ctconsultants.com) to apply.

Attn: Applicant must have a valid Ohio or KY driver's license, good driving record, and proof of insurance.

## About CT

### Professional Engineering Consulting Services

We are an innovative and rapidly-growing engineering consulting firm of over 250 employees in 9 offices providing our clients with award-winning projects and thoughtful solutions since 1922.

To learn more about what we do, where we work, and who we serve visit [www.ctconsultants.com](http://www.ctconsultants.com).